

<u>Provider Network Monitoring Elements</u>	<u>Met</u>	<u>Not Met</u>
<u>OTP</u>		
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. as a Behavioral Health Service Provider as an Opioid Treatment Program for the location reviewed.		
Licensed by the Louisiana Department of Health (LDH) per La. R.S. 40:2151 et seq. (Behavioral Health Services Provider Licensing Law); of location being reviewed.		
OTPs must maintain an up-to-date disaster and emergency plan, which has been approved by the SOTA.		
OTPs must coordinate access to the Methadone Central Registry for employees who provide direct member care.		
Accredited by the Commission on Accreditation of Rehabilitation Facilities (CARF), the Council on Accreditation (COA), or The Joint Commission (TJC) for the location being reviewed.		
Verification that the agency's demographic information is accurate in the MCO's system		
The provider shall ensure that its medical director is a licensed physician with a current, valid unrestricted license to practice in the state of Louisiana with two years of qualifying experience in treating psychiatric disorders.		
The provider shall maintain a nursing staff to meet the needs of the clients.		
There shall be a physician or APRN who is on-site as needed or on-call as needed during hours of operation.		
Clinical supervisor is an LMHP that maintains a current and unrestricted license with its respective professional board or licensing authority in the state of Louisiana		
Clinical supervisor is an LMHP that has two years of qualifying clinical experience as an LMHP in the provision of services provided by the provider		
The provider shall maintain a sufficient number of LMHPs to		
There is at least one LMHP or UP on site when clinical services are being provided.		
Staff must be at least three years older than any member served under 18 years of age.		
The caseload of each LMHP or UP shall not exceed 75 active members.		

An opioid treatment program that dispenses prescription medication on-site shall employ or contract with a pharmacist or dispensing physician to assure that any prescription medication dispensed on-site meets the requirements of applicable state statutes and regulations.		
Licensed professional staff must be at least 18 years of age.		
Unlicensed professional staff must be at least 18 years of age		
The provider shall have UPs sufficient to meet the needs of the clients.		
Agency must arrange for prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Agency must maintain documentation that prior to employment (or contracting, volunteering, or as required by law) individuals pass criminal background checks, including sexual offender registry checks, in accordance with any applicable federal or state laws.		
Criminal background checks are performed no more than 90 days prior to the date of employment		
Provider must maintain results in personnel records that prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors, agency reviewed the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) .		
Provider must maintain results in personnel records that once a month, for current employees, agency checked the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) to determine if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.		

Provider must maintain results in personnel records that prior to hiring or contracting any employee or contractor that performs services that are compensated with Medicaid/Medicare funds, including but not limited to licensed and unlicensed staff, interns and/or contractors, agency must review the Department of Health and Human Services' Office of Inspector General (OIG) List of Excluded Individuals and Entities (LEIE) .		
Provider must maintain results in personnel records that once a month, for current employees, agency checked the LDH State Adverse Actions to determine if there is a finding that an employee or contractor has abused, neglected or extorted any individual or if they have been excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General.		
Establish and maintain written policies and procedures inclusive of drug testing staff to ensure an alcohol and/or drug-free workplace and/or a workforce free of substance use		
Employees and/or Contractors pass drug screening tests as required by agency's policies and procedures;		
Employees and contractors must not be excluded from participation in the Medicaid or Medicare Program by Louisiana Medicaid or the Department of Health and Human Services' Office of Inspector General;		
Direct care staff must not have a finding on the Louisiana State Adverse Action List;		
Pass a TB test prior to employment		
TB testing was completed less than 31 days prior to date of employment		
Maintain documentation that all direct care staff, who are required to complete CPR & First Aid training, complete the training within 90 days of hire; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		
Maintain documentation that all direct care staff, who are required to renew CPR & First Aid training, complete the training within the time period recommended by the American Heart Association; Psychiatrists, advanced practical registered nurses (APRNs)/physician assistants (PAs), registered nurses (RNs) and licensed practical nurses (LPNs) are exempt from this training.		

Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: MH 101 – Introduction to Serious Mental Illness (SMI) and Emotional Behavioral Disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Crisis intervention.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Suicide and homicide precautions.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: System of care overview.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Co-occurring disorders.		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Cultural and linguistic competency (basic).		
Unlicensed staff rendering services have completed the Standardized Basic Clinical Competency Training Module: Treatment planning.		
Ensure and/or maintain documentation that all unlicensed persons employed by the organization complete annual training in a recognized crisis intervention curriculum prior to handling or managing crisis calls.		
Quarterly trainings must be documented on a quarterly basis		
Quarterly trainings must be submitted to the SOTA on a quarterly basis		
All direct care staff shall receive orientation and training for and demonstrate knowledge of the following, including, but not limited to: a. Symptoms of opiate withdrawal; b. Drug screen testing and collections; c. Current standards of practice regarding opiate addiction treatment; d. Poly-drug addiction; and e. Information necessary to ensure care is provided within accepted standards of practice.		

Licensed professional staff must have a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.		
Unlicensed professional staff has a high school diploma or equivalent according to their areas of competence as determined by required levels of experience as defined by State law and regulations and departmentally approved guidelines and certifications.		