

**Transition of Care Form  
for  
Orthodontic Treatment – ERS of Texas**

**Purpose:** To determine remaining orthodontic benefits available for patients in active orthodontic treatment. Active Orthodontic treatment must have been started while covered under a previous insurance carrier with your current employer.

*\*HUMANA does not guarantee transition of care benefits; all requests are handled on a case-by-case basis.*

**Procedure:**

- If the member has ***not already*** been “banded” for orthodontic treatment, you will need to verify the orthodontist participation with the State of Texas Dental Choice Plan<sup>SM</sup> on our website, [ERSdentalplans.com](http://ERSdentalplans.com).
- If the member has ***already*** been banded under the coverage from a previous carrier, your claim will be reviewed to continue your orthodontic treatment coverage under the Humana plan.
- A copy of the prior carrier explanation of benefits / benefit payments must be included when you submit the Transition of Care form to Humana Specialty Benefits
- If you have questions about continuing orthodontic care, please contact Customer Care at **855-756-6580** for assistance. We will make every effort to make this transition as seamless as possible and will work with you to continue the care in progress.
- Upon full completion of the form by the Subscriber and Orthodontist, please submit the form to the address below and allow 30 days for processing:

Humana  
P.O. Box 14359  
Lexington, Kentucky 40512-4359  
Fax: 888-556-2128

**Subscriber Information:**

Name of Employee: \_\_\_\_\_ Subscriber I.D. \_\_\_\_\_  
Daytime Phone Number \_\_\_\_\_ Employer: \_\_\_\_\_  
Name of patient in treatment: \_\_\_\_\_  
Relationship to Employee: \_\_\_\_\_

**Orthodontist Information:**

Current Orthodontist's Name: \_\_\_\_\_ Phone Number: (\_\_\_\_) \_\_\_\_\_  
Orthodontist Address: \_\_\_\_\_  
Orthodontist Signature: \_\_\_\_\_ Orthodontist TIN: \_\_\_\_\_  
Date treatment started: \_\_\_\_\_ Target Completion Date: \_\_\_\_\_  
Total Treatment cost: \$ \_\_\_\_\_ Prior Carrier's Contracted Rate: \$ \_\_\_\_\_  
Prior Carrier Supplemental Payment: \$ \_\_\_\_\_  
Member Copayments : \$ \_\_\_\_\_  
Total Payments Made from Previous Carrier: \$ \_\_\_\_\_  
Total Payments Made from Member \$ \_\_\_\_\_

*(To avoid delays in processing, please submit copies of the EOBs/ Benefit Payments from Previous Carrier)*

Current Balance Owed: \$ \_\_\_\_\_

*Please note: Future reimbursements will be made on a quarterly basis.*